



INCORPORATED VILLAGE OF FREEPORT
46 NORTH OCEAN AVENUE
FREEPORT, NEW YORK 11520

APPLICATION FOR LICENSE:

Please check all that apply

NEW APPLICATION

RENEWAL APPLICATION

BUSINESS LICENSE (\$155.00)

CABARET (\$375.00)

FOOD AND DRINK (\$115.00)

PLACE OF PUBLIC ASSEMBLY (see pg.5)

RETURN TO VILLAGE CLERKS OFFICE

APPROVED	
Village of Freeport, Nassau Co., N.Y.	
	DATE
Building Dept. _____	_____
Police Dept. _____	_____
Clerks Office _____	_____
Mayor _____	_____

VILLAGE OF FREEPORT
Freeport, New York
<i>(leave following spaces blank- for office use only)</i>
Date _____
Number _____
Business _____

Fee _____

****It is the responsibility of the applicant to call the Building Department to schedule the required Fire Safety Inspection at (516) 377-2242****

As per Village Code all Public Assemblies are required to properly post a business license, public assembly license and a proper occupancy card. Cabarets are also required to post a cabaret license.

****I am aware and have been advised that if I do not contact the building department within the 7 days there will be a delay on the approval of my license**.**

_____ *******Applicant Signature.**

To: The Village Clerk, Village of Freeport, 46 North Ocean Avenue, Freeport, NY 11520

I (We) hereby apply for a license to operate a place of public assembly in accordance with Chapter 165 of the Code of the Village of Freeport.

PLEASE PRINT OR TYPE

Type of use: (Specify, i.e., Social Club, Dance Hall, Cabaret, Bar, Restaurant, Catering Hall, Etc.)

-
1. Name of business: _____
 2. Business Address: _____
 3. Business Phone Number: _____
 4. Name of Applicant/Authorized Officer: _____
 5. Title: _____
 6. Residence Address: _____
 7. Home Telephone Number: _____
 8. Cell Phone Number: _____
 9. Email Address: _____
 10. Date of Birth: _____
 11. Corporate Name: _____
 12. List Each Officer and Director: (attach supplemental list if necessary)
Name: _____ Title _____

 13. Designated Agent: (Located in Freeport and authorized to accept notices and/or summonses in the respect to violations of any laws or regulations)
Name: (Individual) _____
Company Name: _____
Freeport Address: _____
Emergency Phone Number: _____
 14. Location of place to be licensed:
Street Address: _____
Floor level and other description: _____
Requested occupant load: _____
 15. Will food be served: _____
 16. Do you plan to have live entertainment: _____?

17. Are you applying for a liquor license? If so what kind: _____

18. Have you had a public assembly license in Freeport before? If yes, what was the address:

19. Do any persons other than those named on this application have any interest, or expect to have any interest as an agent, principal or associate in the place of public assembly?
Yes _____ No _____

If yes, attach a supplemental list showing name and residence address of each person and indicate the nature of his or her interest. *

20. Has any person, officer of the corporation, any person representing or on behalf of the corporation, or the corporation itself applying for the license has ever been convicted of any offenses, violations, or crimes (including the Village of Freeport). These offenses include any violation(s) of any Village ordinance including but not limited to Building Code Violations, Noise Ordinance Violations, etc.

Transcripts can be obtained at the Freeport Village Court.

If there are outstanding violations in Freeport Village Court, please make the necessary arrangements with the court to have the violations addressed. Applications will not be processed until the violation has been remedied.

Yes _____ No _____

If yes, indicate below the date convicted, in which court, nature of offense and penalty imposed

21. Has this location ever been before the Zoning Board of Appeals for a parking variance and was the application approved or denied?

Yes _____ NO _____ Unknown _____ Approved _____ Denied _____

22. What is the number of onsite parking spaces provided by you for patrons? _____

A SCHEMATIC SHOWING THE PARKING SPACES MUST BE SUBMITTED WITH THE APPLICATION

23. Have you read the Rules and Regulations of Freeport governing the conduct of your business? (Chapters: 73, 74, 92, 133, 136, 138, 151, 155, 165, 173, 210 of the village code and /or any other village or state codes that may pertain to your business.)

Yes _____ No _____

24. Do you agree to comply with the provisions of Chapter 138, Article 1 of the Ordinances entitled "Licensing of Business" and any other applicable ordinances?

Yes _____ No _____

All cabaret applicants are to be fingerprinted, unless the Superintendent of Buildings waives the fingerprint or a liquor license from state is acquired.

Waiver: _____ Date: _____

(Superintendent's Signature)

I (We) Hereby certify that to the best of my (our) knowledge all of the information in this application is true and complete, and I (We) hereby agree to comply with all provisions of 165 of the Freeport Code, "Place of Public Assembly, Licensing".

I(We) also certify that if there is any change, after filing of this application, in any of the facts set forth, I (We) will file a supplemental statement indicating any and all changes, within ten (10) days of such changes. I (We) understand that the failure to file such supplemental statement shall be cause for the suspension, denial or revocation of the license.

(Name of Corporation)

Signed by authorized officer of applicant and title:

Authorized Officer's ID:

Driver's License # _____ Expires _____
Other _____

Corporate Seal:



State of New York)

: SS

County of Nassau)

I hereby declare under oath that I fully understand and have answered all of the above questions truthfully.

Signed: _____
(Applicant)

Sworn to before me this _____ day
Of _____ 20____.

Notary

Filing Checklist

Items that need to be submitted with your application

This Checklist has been created to better assist you with the application process. All items on the checklist must be complete and accurate to the best of your ability. If not all items on the checklist are submitted, the application may be *disapproved for Failure to Comply*.

- Application
- Alarm Permit Application
- Applicant Identification (valid government issued photo identification)
- Citizenship Affirmation (non-US born applicants only)
- Detailed diagrams which include a drawing of the interior layout of the of the business (tables, chairs, bar, exits, windows, counters, shelves, etc.) and location of business in reference to other buildings on street (Must include square footage per room)
- Lease/Deed/Contracts (any applicable for this venture) for premises
- Parking Plan depicting all required/provided parking spaces. Include signed lease if offsite parking is being utilized
- Photos of the proposed premises (interior including kitchen area, seating area and exterior)
- Supplemental list of officers and directors if necessary
- Proof of fingerprint requirement (cabaret applicants only)
- Cash/Certified Check/Money Order (*non refundable* full payment required at time of application submission)
- Nassau County Department of Health Food Establishment Permit (to be provided to the Building Department)

Fee Table

All fees are non refundable and required at time of application submission

Business License Fee: \$155.00

Public Assembly License Fee: 1-100: \$40.00

101-300: \$125.00

301-600: \$150.00

601-1000: \$250.00

An additional fee of \$25 shall be charged for each 100 persons or fraction thereof in excess of 1,000. The maximum fee shall not exceed \$500 per year.

Food and Drink License Fee: \$115.00

Cabaret License: \$375.00

All Public Assemblies are required to pay fee for business license and for public assembly license. If live entertainment will be present, a cabaret license fee will be required.

APPLICANT DO WRITE ON THIS PAGE

TO BE COMPLETED BY BUILDING DEPARTMENT

Approved for:

Approved Maximum Capacity in persons:

Capacity: _____

Date: _____

Inspected by: _____

NOT APPROVED FOR:

Reason for Denial:

Copy sent to applicant on _____, 20__.