

**AGENDA BOARD OF TRUSTEES' MEETING January 9, 2023**

**1. COMMUNICATIONS**

- a) Request approval of the Board of Trustees' minutes from December 19, 2022.

**2. ASSESSOR – **Vilma I. Lancaster****

- a) Request approval to apply the court ordered Small Claims Assessment Review (SCAR) reductions for various properties to the 2020/2021 Final Assessment Roll and for the Village Treasurer to issue a refund in the amount of \$392.46 to COBRA Consulting Group.
- b) Request approval to renew the annual subscription for ATTOM Data, Dept., LA 24693, Pasadena, California 91185-4693, from March 1, 2023 through February 29, 2024, for a cost of \$558.90.
- c) Request retroactive approval for the Village Assessor to make the recommended changes to the 2023/2024 Final Assessment Roll to incorporate new values for the Telecommunications Ceilings as set by the State of New York Department of Taxation and Finance Office of Real Property Tax Services and for the Village Treasurer to create new tax bills.
- d) Request approval to enter into an agreement with Patriot Properties, 27 Congress Street, Suite 1105, Salem, Massachusetts 01970, for the maintenance and support of the Property Assessment System (PAS) Software, from March 1, 2023 to February 29, 2024, in the amount of \$8,700.

**3. AUDITOR – **Megan Martinez****

- a) Request to enter into a service agreement with Danziger & Markhoff, LLP, 1133 Westchester Avenue, Suite N208, White Plains, New York 10601, for actuarial services, from March 1, 2023 through February 29, 2024, not to exceed \$4,750, an increase of \$100.

**4. ELECTRIC DEPARTMENT – **Al Livingston Jr.****

- a) Request to advertise a request for proposals for “Furnishing of Electrical Engineering Services to Freeport Electric” in Freeport Herald, on January 12, 2023, with a return date of January 27, 2023.
- b) Request to advertise a request for proposals #23-01-ELEC-645 “Oil Testing Services” in Freeport Herald, on January 12, 2023, with a return date of January 27, 2023.
- c) Request approval of the software update license and support services with Oracle America, Inc., P.O. Box 203448, Dallas Texas 75320, from March 1, 2023 through February 29, 2024, at a cost of \$11,552.78.

**5. FIRE DEPARTMENT – Raymond F. Maguire**

- a) Request approval of the recommendation of the Freeport Fire Council and the membership be granted to Ryan Thomas Kelleher, Engine Co. #1.
- b) Request to approval of the contract with Civic Plus, 302 S 4<sup>th</sup> Street, Suite 500, Manhattan Kansas 66502, for emergency contact and notifications, from March 1, 2023 through February 29, 2024, in the amount of \$8,924.

**6. HUMAN RESOURCES – Conor Kirwan**

- a) Request retroactive approval to enter into a consulting agreement with Shane Wolf, for a not to exceed cost of \$15,000, from December 15, 2022 through February 28, 2023.

**7. POLICE DEPARTMENT – Michael J. Smith**

- a) Request approval of the software maintenance and support services provided by Idemia Identity and Security USA LLC, 14 Columbia Circle Drive, Suite 102, Albany, New York 12203, from March 1, 2023 through February 29, 2024, in the amount of \$2,678.

**8. PURCHASING DEPARTMENT – Kim Weltner**

- a) Request to award bid #22-12-PURC-626 “2023 Furnishing of Village Uniforms” to Express Press, 1860 E. St. Louis Street, Springfield, Missouri 65802, the lowest responsible bidder meeting bid specifications, from March 1, 2023 through February 29, 2024, in the amount of \$39,039.17, a reduction of \$318.32 from the previously awarded contract.

**9. VILLAGE ATTORNEY – Howard E. Colton**

- a) Request to renew the contract with Operation Splash, PO Box 228, Freeport, New York 11520, from March 1, 2023 through February 29, 2024, in the amount of \$25,000.
- b) Request the Board of Trustees schedule a Public Hearing on January 23, 2023 at 7:15 P.M., to amend Chapter 128 entitled Housing Standards by adding an article entitled “Board-Up Material Specifications” and further request the Village Clerk publish the notice in the Freeport Herald.
- c) Request the Board of Trustees schedule a Public Hearing on January 23, 2023 at 7:15 P.M., to amend Chapter 128 entitled Housing Standards by adding an article entitled “Transient Rental Properties” and further request the Village Clerk publish the notice in the Freeport Herald.

**10. VILLAGE CLERK – Pamela Walsh Boening**

- a) Request approval of the following miscellaneous sidewalk resolution in the amount of \$12,871.18 as follows:

10 S Bay Avenue	\$2,631.60
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THIS MAY NOT BE THE OFFICIAL AGENDA AS ADDITIONS AND DELETIONS MAY OCCUR.

14 Lena Avenue	\$262.08
32 Moody Avenue	\$1,262.48
156 Moody Avenue	\$678.40
255 Moore Avenue	\$727.90
34 Morris Street	\$1,353.24
37 Morris Street	\$993.60
457 Sigmond Street	\$3,673.92
459 Sigmond Street	\$1,287.96

- b) Pursuant to Election Law §15-118(3) the Board of Trustees adopt a resolution providing that there will not be a village registration day and pursuant to §15-104(1)(b) and §15-104 (3)(b) identify the polling places in each district and set the hours the polls are open for the March 21, 2023 Village Election; and authorize the Village Clerk to publish the resolution in the Freeport Herald Leader.
- c) Request authorization to hire election personnel for the March 21, 2023 Village Election at the per diem fee structure set by Nassau County Board of Elections: Chairperson \$290, Poll Coordinator \$250, Inspector \$240, and Translator \$210.

**11. VILLAGE TREASURER – Ismaela M. Hernandez**

- a) Request to award the request for proposals for the “2022 Delinquent Municipal Property Tax Liens Bulk Sale” to L & L Hampton LLC, 12 Tulip Drive, Great Neck, New York 11021, the highest reliable proposer in the amount of \$1,764,038.79 plus a 5.026 % premium.

**NO PUBLIC COMMENT**

**7:15 P.M. Public Hearings**

7:15 P.M. to consider the proposed 2023/2024 Village Budget.

7:15 P.M. to consider the proposed contract between the Incorporated Village of Freeport and the Freeport Volunteer Department.