

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2023-1

2023-1

A meeting of the Board of Trustees of the Incorporated Village of Freeport was held on Thursday, March 30, 2023 at 5:00 P.M. in the Municipal Building, 46 North Ocean Avenue, Freeport, New York, with the following present:

Robert T. Kennedy	Mayor
Ronald Ellerbe	Deputy Mayor
Jorge A. Martinez	Trustee
Christopher L. Squeri	Trustee
Evette B. Sanchez	Trustee
Howard E. Colton	Village Attorney
Pamela Walsh Boening	Village Clerk

At 5:03 P.M., Mayor Kennedy convened in the main conference room and Deputy Mayor Ellerbe led in the Pledge of Allegiance.

No residents were present.

At 5:04 P.M., it was moved by Deputy Mayor Ellerbe, seconded by Trustee Martinez and carried to adjourn this portion of the Legislative Meeting and return to the Mayor’s Conference Room to continue in Executive Session to consult with Counsel.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Not Present
Mayor Kennedy	In Favor

At 5:30 P.M., motion was made by Trustee Sanchez, seconded by Trustee Martinez and unanimously carried to reconvene in Legislative Session.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

Approximately three (3) residents were present.

Deputy Mayor Ellerbe led in the Pledge of Allegiance.

It was moved by Trustee Martinez, seconded by Trustee Squeri, and carried to approve the Board of Trustees Minutes of March 13, 2023.

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2023-2

2023-2

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Abstain
Mayor Kennedy	In Favor

It was moved by Trustee Martinez, seconded by Trustee Squeri, and unanimously carried to approve the Board of Trustees Minutes of March 22, 2023.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

Motion was made by Trustee Sanchez, seconded by Deputy Mayor Ellerbe and unanimously carried to approve the request to hang one banner promoting the “Freeport Easter Market” on S. Main Street between Raynor Street and Archer Street, from March 28, 2023 through April 8, 2023, and that the Freeport Electric Department assist in hanging and removing the banner.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

Motion was made by Trustee Martinez, seconded by Deputy Mayor Ellerbe and unanimously carried to approve the request for a parade and public assembly permit application submitted by South Shore Guidance Center to hold a public assembly on Saturday, May 20, 2023, from 10:00 A.M. to 1:00 P.M. at Cow Meadow Park.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Sanchez that the following resolution be adopted:

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2023-3

2023-3

WHEREAS, the Electric Utility is currently in need of professional on-call electrical engineering consulting services for the Incorporated Village of Freeport’s Electric Department; and

WHEREAS, on April 18, 2022, the Board approved to enter into a professional services contract with CTI Combined Technologies Inc., 43 East Mall Drive, Melville, New York 11747-2321 for a not to exceed amount of \$20,000.00, for a term running retroactively to March 1, 2022 through February 28, 2023; and

WHEREAS, CTI’s Principal-In-Charge, Mitchell Goldstein P.E., is a registered Professional Engineer since 1988; and

WHEREAS, these professional services performed by CTI Combined Technologies Inc. are specialized skills and are therefore exempt from competitive bidding requirements of General Municipal Law; and

WHEREAS, the cost of the contract is for a not-to-exceed amount of \$20,000 for a term running retroactively to March 1, 2023 through February 29, 2024; and

WHEREAS, the expenses for this service shall be funded through account numbers E7131001 510000 (Supervision & Engineering PP1), E7131002 510000 (Supervision & Engineering PP2), E7131006 510000 (Supervision & Engineering LM6000), and E 110000 - Work Order #2492 (Power Plant 2 – Blown Transformer); and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Electric Utilities, the Board approve and the Mayor be authorized to execute any documentation necessary to enter into a Consulting Agreement with Combined Technologies Inc., 43 East Mall Drive, Melville, New York 11747-2321, for a not-to-exceed amount of \$20,000.00, for a term running retroactively to March 1, 2023 through February 29, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

WHEREAS, the Village of Freeport Electric Utility utilizes GIS and Mapping Software; and

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2023-4

2023-4

WHEREAS, a maintenance contract is necessary to ensure that the Village has the appropriate licensing, map updates, and software support for the GIS System; and

WHEREAS, under New York State Centralized Contract (PM67345/ESRI Contract No. 305303) with ESRI, Inc., 380 New York Street, Redlands, California, 92373, the price is \$9,300.00 (no increase from the previous year); and

WHEREAS, the service will be charged to Allocation Code 5003 (Budget lines A168004 542800 (71%), E7815630 578100 (25%), and WE93004 542800 (4%) Service Contract/Repairs Network) and there are sufficient funds to cover such expense; and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Electric Utilities, the Board approve and the Mayor be and hereby is authorized to sign any paperwork necessary to effectuate the agreement between the Village of Freeport and ESRI, Inc., 380 New York Street, Redlands, California 92373, for a term effective March 1, 2023 ending February 29, 2028 at a total cost of \$9,300.00.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Squeri that the following resolution be adopted:

WHEREAS, the Village of Freeport requires an annual contract for the support of the enQuesta system, software that is vital for the day-to-day operations of the Village; and

WHEREAS, the enQuesta system is a proprietary software system, whose maintenance cannot be bid to outside companies, so Systems & Software, Inc is the only company able to provide maintenance to these systems; and

WHEREAS, the total cost of the maintenance and support contract for the period March 1, 2023 to February 29, 2024 is \$102,522.18; and

WHEREAS, this expense will be charged to Allocation Code 5003 [Budget lines A168004 542800 (71%), E7815630 578100 (25%), and WE93004 542800 (4%) Service Contract/Repairs Network] and there are sufficient funds in those accounts to cover the cost of this service; and

THEREFORE BE IT RESOLVED that the Mayor be and hereby is authorized to contract for the procurement of enQuesta and 3rd party software maintenance from Systems & Software, Inc., 10 East Allen Street, Suite 201, Winooski, Vermont 05404, for a period running

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2023-5

2023-5

retroactively from March 1, 2023 through February 29, 2024 at a cost of \$102,522.18.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Trustee Sanchez that the following resolution be adopted:

WHEREAS, on February 6, 2023, the Board authorized to contract Hitachi Energy, 924 Quaker Drive, Irwin PA 15642, as the sole source provider for maintenance of the ABB 145 PM 65-20 138KV breakers (S/N 102320-0 & 102320-02); and

WHEREAS, recently Substation 4F, located at Bayview Avenue and Sunrise Highway, experienced issues with its 138,000 Volts SF6 gas circuit breakers; and

WHEREAS, in the substation, the Utility has two separate breakers (27 years old), manufactured by ABB (currently owned by Hitachi Energy) that are utilized on the incoming 138,000 volts feeders that are vital to Freeport’s electrical grid; and

WHEREAS, currently, both of them are leaking oil from the opening and closing hydraulic system, they are losing SF6 gas, and are in need of onsite repair; and

WHEREAS, the Superintendent of Electric Utilities is requesting Board approval for Hitachi Energy, the sole source provider for maintenance for the ABB 145 PM 65-20 138KV breakers (S/N 102320-0 & 102320-02), to make the repairs to the ABB breakers at a cost of \$62,904.00; and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Electric Utilities, the Board approve and the Mayor be and hereby is to execute any documentation necessary with Hitachi Energy, 924 Quaker Drive, Irwin PA 15642, to repair the ABB 145 PM 65-20 138KV breakers (S/N 102320-0 & 102320-02) at a cost of \$62,904.00.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2023-6

2023-6

It was moved by Trustee Martinez, seconded by Trustee Squeri that the following resolution be adopted:

WHEREAS, the Freeport Police Department is requesting approval for the purchase of a maintenance plan for the Eventide radio and telephone recording system from Interaction Insight Corporation (formally Value Added Voice Solutions), 125 Half Mile Road, Red Bank, New Jersey 07701; and

WHEREAS, this system records telephone and radio transmissions made by the department; and

WHEREAS, the system was purchased and placed into service in September 2021; and

WHEREAS, coverage will include support for Monday to Friday, 9:00 am to 5:00 pm and includes software updates; and

WHEREAS, this renewal maintenance contract will be in effect from July 1, 2023 to February 29, 2024; and

WHEREAS, the total cost for this purchase is \$1,568.00 (a \$620.80 decrease from last year); and

WHEREAS, this expense is budgeted for in account A312004 542800 Police-Service; and

NOW, THEREFORE, BE IT RESOLVED, that based upon the recommendation of the Chief of Police, the Mayor be and hereby is authorized to sign any documentation necessary to effectuate the purchase of a maintenance plan for the Eventide radio and telephone recording system from Interaction Insight Corporation (formally Value Added Voice Solutions), 125 Half Mile Road, Red Bank, New Jersey 07701, for a term from July 1, 2023 to February 29, 2024 for a total cost of \$1,568.00.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Martinez that the following resolution be adopted:

WHEREAS, on January 27, 2023, the Village experienced a sewer backup on North Main Street between Brooklyn Avenue and Randall Avenue in front of 50 North Main Street; and

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2023-7

2023-7

WHEREAS, the Sewer Department responded to the backup, but was unable to clear the blockage; and

WHEREAS, if raw sewerage backed up into buildings and the street, it would have presented a health and safety issue for residents; and

WHEREAS, the repair of this sewer main was considered to be an emergency; and

WHEREAS, Bancker Construction Corporation, 171 Freeman Avenue, Islip, New York 11751, was called and made the repairs to the sewer main for a total cost of \$56,245.59; and

WHEREAS, funding for this repair is provided in the Sewer Department's Budget FYE 2023 (A812004-542800 – Service Contracts and Repairs - \$35,184.00) and (A812004-540800 – Materials and Supplies - \$5,000.00); and

WHEREAS, the outstanding balance of \$16,061.59 will be charged to A812004-542800 – (Service Contracts and Repairs) of which funds are not available and will have to be transferred from contingency; and

NOW, THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Public Works, the Board approve the Mayor be and hereby is authorized to sign any documentation necessary to retroactively approve the emergency repair of the sewer main on North Main Street between Brooklyn Avenue and Randall Avenue in front of 50 North Main Street by Bancker Construction Corporation, 171 Freeman Avenue, Islip, New York 11751, for a total cost of \$56,245.59.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

Mayor Kennedy opened the meeting to questions and comments from those present; whereupon there were no comments.

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Sanchez and unanimously carried that the meeting be closed.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor

March 30, 2023

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2023-8

2023-8

Mayor Kennedy

In Favor

The meeting was closed at 5:37 P.M.

Pamela Walsh Boening
Village Clerk

March 30, 2023