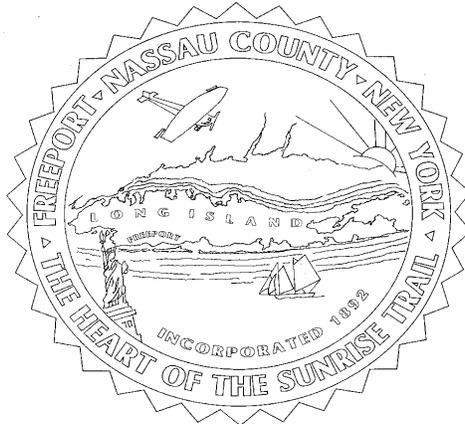


VILLAGE OF FREEPORT

NASSAU COUNTY, NEW YORK



STORMWATER MANAGEMENT PLAN

BOARD OF TRUSTEES

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1.0 STORMWATER MANAGEMENT PROGRAM

1.1 Regulatory Background

Village of Freeport operates its Municipal Separate Storm Sewer System (MS4) under a discharge permit from the New York State Department of Environmental Conservation (NYSDEC). NYSDEC administers the MS4 Permit as they implement the National Pollutant Discharge Elimination System (NPDES) on behalf of the US Environmental Protection Agency, known as the State Pollutant Discharge Elimination System (SPDES) in New York. NYSDEC's MS4 Permit defines the conditions by which an MS4 operator may discharge to waters of the State.

In January 2024, NYSDEC enacted an update to its MS4 Permit. This updated MS4 Permit (Permit No. GP-0-24-001) replaced the 2015 version of the MS4 Permit (GP-0-15-003) and continues many of the same concepts present in the original 2002 MS4 Permit (GP-02-02). On February 15, 2024, Village of Freeport submitted its Notice of Intent requesting NYSDEC to continue its authorization to allow Village of Freeport to discharge stormwater from its MS4 to surface water under the updated MS4 Permit.

A critical component of MS4 Permit compliance is the development, update, and implementation of a Stormwater Management Program (SWMP). Specifically, NYSDEC requires all MS4 permittees to “develop, implement, and enforce a SWMP. The SWMP must be retained in written format ... referred to as the SWMP Plan.” NYSDEC requires that permittees continuing their coverage from the 2015 version of the MS4 Permit to the 2024 version must continue to implement their current SWMP through the process of updating their SWMP Plan to comply with the new permit requirements.

1.2 SWMP Administration

Village of Freeport developed its SWMP Plan to be consistent with the 2024 MS4 Permit in accordance with the SPDES requirements. This SWMP Plan facilitates the Village's efforts to reduce pollutants discharged via stormwater through the Village's MS4 to surface waters, as required by the SPDES program. The SWMP Plan serves the following three purposes:

- Documents the Village's commitment to comply with the requirements of the MS4 Permit.
- Serves as a compliance roadmap for Village staff and partner organizations by defining responsibilities and timelines.
- Informs the public of the variety of stormwater management activities performed by the Village.

The Village of Freeport exists within NYSDEC's MS4 Automatically Designated Area which is delineated based on an area's total population and population density. Therefore, all discharges from the Village's MS4 to surface water require NYSDEC authorization under the MS4 Permit, and so, the SWMP applies across the Village.

This SWMP Plan is consistent with the timeline, procedures, and standards of the Village's required MS4 Permit compliance activities. The Plan describes specific actions, programs, and procedures to be

implemented over the five-year MS4 Permit cycle to reduce pollutants discharging from the Village's MS4 and protect local surface waters. SWMP Plan implementation activities are organized by six Minimum Control Measures (MCM) and the Enhanced Requirements of Impaired Waters defined by the MS4 Permit. The timeline for complying with specific permit requirements is based on the Effective Date of Coverage (EDC) of the permit which is January 3, 2024.

NYSDEC expects MS4 permittees, including Village of Freeport, to regularly review the SWMP Plan, making edits, additions, and modifications as necessary to achieve the stated stormwater management goals of the SPDES program and Village of Freeport. These updates are expected to be posted for public review and comment so that the public has the option to actively engage in the Village's SWMP.

The MS4 Permit states that "the SWMP Plan may incorporate by reference any documents that meet the requirements of this SPDES general permit." Therefore, Village of Freeport maintains a series of documents that support the water quality goals and compliance responsibilities of the SWMP. These specific documents that Village of Freeport considers to be part of the SWMP Plan are listed in Appendix A. The Village regularly reviews each document and tracks updates to adapt to changing water quality priorities, infrastructure conditions, compliance responsibilities, and field observations. Other documents may be added to this list of supporting documents through the MS4 Permit cycle.

1.3 Staff Responsibilities

Village of Freeport identifies the following individuals that play a role directing the implementation of the SWMP:

- Ranking Official: Mayor Robert Kennedy, Village of Freeport.
- Stormwater Program Coordinator: Robert R. Fisenne, Superintendent, Village of Freeport Department of Public Works.

1.4 SWMP Plan Availability

Village of Freeport actively posts the most recent SWMP Plan on its website so that it is available for public inspection. The SWMP Plan defines the timeframes for SWMP implementation, review, and update. Other documents posted and available for the public to review include Annual Reports, the Village's Drainage Use Ordinance, the Village's Drainage Requirements, and stormwater management educational materials.

1.5 Legal Authority

The MS4 Permit requires permittees to enact a legal mechanism to prohibit illicit discharges from the MS4, to control runoff from construction activities, and to require installation and maintenance of post-construction stormwater management practices (SMPs) during the land development process. The Village of Freeport Administrative Code, as adopted by the Village Board of Trustees, includes the following regulations that generally support the prevention of the discharge of pollutants from the MS4 to surface water.

§ 210-299 **Statutory authority.**

In accordance with § 10 of the Municipal Home Rule Law of the State of New York, the Village of Freeport has the authority to enact local laws and amend local laws and for the purpose of promoting the health, safety or general welfare of the Village of Freeport and for the protection and enhancement of its physical environment. The Board of Trustees may include in any such local law provisions for the appointment of any municipal officer, employees, or independent contractor to effectuate, administer and enforce such local law.

§ 210-299 **Stormwater Pollution Prevention Plans**

Stormwater pollution prevention plan requirement. No application for approval of a land development activity shall be reviewed until the appropriate board has received a stormwater pollution prevention plan (SWPPP) prepared in accordance with the specifications in this article.

In addition, the Village's Drainage Ordinance regulates the use of the Village's MS4 and provide penalties for violations.

Guidance for achieving the standards defined in the Administrative Code and Drainage Ordinance are included in the Nassau County Department of Public Works Drainage Requirements. This document defines “the drainage requirements for street grading and drainage and the requirements for erosion and sediment control” for land development and site improvement projects that abut County property or right-of-way.

These Village policies are consistent with the New York State General Municipal Law § 239-F (Approval of Building Permits, Curb Cuts, and Subdivision Plans), the NYSDEC Model Local Law to Prohibit Illicit Discharges, Activities and Connection to Separate Storm Sewer Systems, and the NYSDEC Sample Local Law for Stormwater Management and Erosion & Sediment Control.

1.6 Enforcement Measures and Tracking

The Village’s enforcement response plan that supports its stormwater management standards are included in the Drainage Ordinance. The Ordinance describes the actions to be taken to address violations related to illicit discharges, construction site runoff, and post-construction stormwater management. The Ordinance sets forth a protocol to address repeat and continuing violations through progressively stricter responses as needed to achieve compliance with the terms and conditions of this MS4 Permit.

Village of Freeport tracks instances of non-compliance with the Drainage Ordinance, Drainage Requirements, and the stormwater management regulations in the Administrative Code associated with illicit discharges, construction site runoff, and post-construction stormwater management. The Village maintains a record of its tracking and enforcement response for each instance of non-compliance by documenting the following:

- Name of the owner/operator of the facility or site of the violation (can be redacted from the publicly available SWMP Plan);
- Location of the stormwater source (e.g., construction project);
- Description of the violation;
- Schedule for returning to compliance;
- Description of enforcement response used, including escalated responses if repeat violations occur or violations are not resolved in a timely manner;
- Accompanying documentation of enforcement response (e.g., notices of noncompliance, notices of violations); and
- Any referrals to different departments or agencies; and the date the violation was resolved.

1.7 Recordkeeping and Reporting

In compliance with the timelines included in the MS4 Permit, Village of Freeport keeps records of the following SWMP activities.

- Non-compliance tracking and response;
- SWMP Plan revisions;
- SWMP Plan public comment advertisements and responses;
- Methods used for distribution of educational messages;

- Illicit discharges
- Construction site prioritization
- Pre-construction inspection/meeting (if not listed as the owner/operator under the Construction General Permit (CGP));
- Municipal facilities prioritization

Village of Freeport summarizes all SWMP implementation activities in an Annual Report for the period from January 3 through January 2. This Report is submitted to NYSDEC by April 1 each year.

All reports required by the MS4 Permit, and other information requested by NYSDEC, shall be signed by either a principal executive officer or ranking elected official; or by a duly authorized representative of that person.

The authorized signatory shall be able to attest to the following statement:

“I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.”

Village of Freeport maintains all records associated with its SWMP for five years. Records include the MS4 Permit Notice of Intent, the SWMP Plan, Annual Reports, and the supporting documents listed in Appendix A. Many records are posted on the Village’s Stormwater Management Website; all records are available for review by NYSDEC or by the public upon request.

1.8 SWMP Evaluation

Once every five years, Village of Freeport evaluates the SWMP for compliance with the terms and conditions of the MS4 Permit. This review evaluates the effectiveness or deficiencies of components of the SWMP Plan and the status of achieving the requirements outlined in the MS4 Permit. Amendments to the SWMP Plan

are made to support the Village and achieve its water quality and permit compliance goals. In addition to the five-year review cycle, the Village evaluates and/or amends the SWMP Plan for the following reasons:

- Completion or update of activities defined for MCM compliance.
- The annual processes of requesting the public to comment on the SWMP Plan and the Annual Report.

2.1 MS4 INFRASTRUCTURE MAPPING

The Village of Freeport is located on the south shore of Long Island in Nassau County. It is 4.93 square miles in area, and is home to approximately 43,000 residents. The Village is bordered on the west by Baldwin, on the east by Merrick, on the north by Roosevelt, and on the south by the waters of Middle Hempstead Bay. Freeport Village is located within the Town of Hempstead.

Stormwater within Village of Freeport infiltrates into the soil and groundwater or is discharged to surface water bodies such as ponds, streams, wetlands, and bays. Historically, as development occurred, less water was able to infiltrate into the soil to the groundwater, and so became runoff discharging to surface water. Development occurring in the Village prior to regulations on stormwater management utilized the existing topography to concentrate stormwater runoff and quickly direct it away from developed land uses and transportation infrastructure to surface water bodies.

Village of Freeport maintains a comprehensive system map of the MS4 that has been developed over the decades to serve the community. The map includes outfalls, interconnections, stormwater shed boundaries, MS4 infrastructure, and basemap information. The map is maintained at a scale, with sufficient detail to fulfill the MS4 Permit requirement and to serve as “a planning tool and to allow for prioritization of efforts and facilitate management decisions.” Mapping data is managed by the Village Department of Public Works and is regularly updated as land development and redevelopment occur and as new information about the MS4 is discovered.

Continue from 2015 Permit

Village of Freeport will continue to maintain and update its existing map of Village owned/operated stormwater infrastructure, including catch basins, pipes, manholes, SMPs, and outfalls. Additional drainage infrastructure information, including new structural SMPs will be added to the map as they are installed during new Village construction projects.

Village of Freeport’s current map includes all outfalls associated with the Village’s MS4, as well as many outfalls serving MS4 infrastructure operated by other permittees (Nassau County) and outfalls serving private storm sewers. This map that includes nearly all outfalls to surface water across the Village supports the Village’s comprehensive outfall inspection program (see MCM 3). Consistent with the intent of the MS4 Permit, the Village will add

more detail to its MS4 map to differentiate between the three types of Monitoring Locations defined in MCM 3 of the MS4 Permit (MS4 outfalls, Interconnections, and Municipal facility intraconnections).

The Village maintains

- Comprehensive system mapping that includes detailed information about the following features as detailed in the MS4 Permit:
 - MS4 outfalls
 - Interconnections
 - Preliminary storm-sewershed boundaries
 - MS4 infrastructure
 - Basemap information

3.1 MINIMUM CONTROL MEASURES

NYSDEC identifies Village of Freeport as a Traditional Non-Land Use Control MS4 Operator. Therefore, Village of Freeport is responsible to implement the following six MCMs defined in Part VII of the MS4 Permit.

1. Public Education and Outreach Program
2. Public Involvement/Participation
3. Illicit Discharge Detection and Elimination
4. Construction Site Stormwater Runoff Control
5. Post-Construction Stormwater Management
6. Pollution Prevention and Good Housekeeping

3.1 MCM 1: Public Education and Outreach Program

This MCM is designed to inform the public about the impacts of stormwater on water quality, the general sources of stormwater pollutants, and the steps the general public can take to reduce pollutants in stormwater runoff.

The Public Education and Outreach control measure is directed at educating audiences about the impact stormwater runoff has on the environment. To direct educational resources to where they are most effective, the Village will define focus areas, target audiences, and specific educational topics. The Village will offer stormwater education opportunities to the general public and targeted audiences. The Village will define and implement strategies for distributing specific messages to target audiences within focus areas.

Table 1 presents the broad variety of topics, audiences, and education and outreach strategies that the Village and its Partner Organizations have implemented in the past. Actual examples of educational materials used in the past are included in past MS4 Permit Annual Reports. The Village will continue to update and refine the focus of the program to most effectively educate the public about key water quality and stormwater management issues.

The Village maintains a Stormwater Management Website with support from its Partner Organizations as a resource to keep the public informed about the Village's SWMP Plan, MS4 Annual Reports, stormwater regulations, general stormwater topics, and specific stormwater concerns.

Village of Freeport will continue to implement its education and outreach programs to increase public awareness of pollutant generating activities and behaviors.

Table 1. Public Education and Outreach Program Components.

Topics	Audiences	Strategies
Illicit discharge detection and elimination Household hazardous waste disposal Infrastructure maintenance Storm drain marking Pesticide and fertilizer application Pet waste management Recycling and trash management Boat pump-out	Public employees Residential Businesses General Public Public Public Homeowners Boaters / marinas	Education Mailing Mailing lists Visual observation Educational Material Signs/ Local Law Printed materials Social media

3.2 MCM 2: Public Involvement/Participation

The Public Involvement/Participation MCM is designed to give the public the opportunity to submit their input to how the Village implements its SWMP. The implementation of this MCM by the Village offers the public activities where they can be involved in the development, implementation, and evaluation of the Village’s SWMP. Specifically, Village of Freeport performs the following actions on an annual basis (additional details are included in the Village’s Annual Report):

- Posts contact information of a Village staff member to receive public comments on the Village’s SWMP and compliance with permit requirements.
- Informs the public of the opportunity to participate in the SWMP.
- Provides the public with an opportunity to review and comment on the draft Annual Report.
- Posts a summary of comments received on the SWMP Plan and draft Annual Report and changes made to the SWMP Plan.

Table 2 presents the broad variety of participation and involvement opportunities and forms of public notice that the Village and its Partner Organizations have implemented in the past. Actual examples of opportunities available to the public to engage in the stormwater program in the past are included in past Annual Reports. The Village will continue to refine the focus of the SWMP to most effectively promote public participation and involvement in the SWMP.

Village of Freeport will continue to provide opportunities to involve the public in the development, review, and implementation of the SWMP.

Table 2. Public involvement/participation program activities.

Opportunities	Public Notice
Cleanup events	Social Media
Community hotlines	Social Media
Community meetings	Social Media
Storm drain markings	Social media
Volunteer monitoring	Social Media

3.3 MCM 3: Illicit Discharge Detection and Elimination

Pollutants discharging from the MS4 would be a violation of the SPDES program. Therefore, MS4s operators are prohibited from discharging non-stormwater sources of runoff to surface water. Examples of illicit discharges prohibited from entering the MS4 include direct connections of wastewater to the storm sewer; infiltration from failed septic systems; spills on roads that enter storm drains; and untreated runoff from industrial land use. The result is untreated discharges that contribute pollutants to surface water bodies, that may include heavy metals, toxins, oil and grease, solvents, nutrients, and pathogens. The Village’s Stormwater Management Website includes information related to the prevention of illicit discharges, including the following:

- What types of discharges are allowable;
- What is an illicit discharge and why is it prohibited;
- The environmental hazards associated with illicit discharges and improper disposal of waste;
- Proper handling and disposal practices for the most common behaviors within the community (e.g., septic care, car washing, household hazardous waste, swimming pool draining, or other activities resulting in illicit discharges to the MS4); and
- Contact information of a Village staff member to receive public reports of potential illicit discharges.

If the Village determines that a report from the public is legitimate, the Village will determine who the lead investigator should be to address the issue.

Village of Freeport locates illicit discharge problem areas through dry weather inspection of monitoring locations. The Village inspects all outfalls over a five-year cycle and Village staff are trained on how to identify illicit discharges and what to do when found. As defined in the MS4 Permit, there are three types of monitoring locations used to inspect for the presence of illicit discharges:

- MS4 outfalls. Any point of stormwater discharge from pipes, ditches, and swales, as well as other points of concentrated flow, to surface waters of the State from an MS4 Operator’s MS4. Areas of sheet flow which drain to surface waters of the State are not considered MS4 outfalls.

- Interconnections. Any point of stormwater discharge from pipes, ditches, and swales, as well as other points of concentrated flow, where the MS4 Operator's MS4 is discharging to another MS4 or private storm sewer system. Areas of sheet flow which drain to another MS4, or private storm sewer system are not considered interconnections.
- Municipal facility intraconnections. Any point where stormwater is conveyed from the MS4 Operator's municipal facility to the MS4 Operator's own MS4. This is the most down-drainage end of the MS4 infrastructure located on the municipal facility prior to discharge to the MS4.

When a dry weather flow is found, the Village follows the processes included in the Center for Watershed Protection's guidance manual to track down and eliminate illicit discharges.

Non-stormwater discharges through outfalls listed in Part 6 of the Official Compilation of Codes, Rules and Regulations of the State of New York (NYCRR) 750-1.2(a)(29)(vi) (listed below) and 40 CFR 122.34(b)(3)(ii), are authorized by the MS4 Permit provided they do not violate Environmental Conservation Law (ECL) Section 17-0501. If NYSDEC or the Village determines that one or more of the discharges violate these regulations, then the discharges are defined as illicit. The Village then takes action to eliminate these discharges.

- Discharges from firefighting activities only when the firefighting activities are emergencies/unplanned;
- Fire hydrant flushings;
- Testing of firefighting equipment, provided that such equipment is for water only fire suppression;
- Potable water sources including waterline flushings;
- Irrigation drainage;
- Lawn watering;
- Uncontaminated infiltration and inflow;
- Leakage from raw water conveyance systems;
- Routine external building wash down and vehicle washing which does not use detergents or other compounds;
- Pavement wash waters where spills or leaks of toxic or hazardous materials, other than minor and routine releases from motor vehicles, have not occurred (unless such material has been removed) and where detergents are not used;
- Air conditioning and steam condensate;
- Springs;
- Uncontaminated groundwater; and
- Foundation or footing drains where flows are not contaminated with process materials such as solvents provided that the permittee has implemented an effective plan for minimizing the discharge of pollutants from all of the sources listed above.

Village of Freeport will continue to implement and enforce a program which systematically detects, tracks down, and eliminates illicit discharges to the MS4.

3.4 MCM 4: Construction Site Runoff Control

This MCM is designed to prevent pollutants from discharging from construction activities, as well as promote the proper planning and installation of post-construction SMPs.

Activities that are performed on construction sites typically disturb a large amount of land and can generate large amounts of waste. Runoff from construction activities can lead to elevated levels of sediment, phosphorous, nitrogen, pesticides, petroleum, construction chemicals, and solid wastes in surface water bodies. The resulting siltation and the contribution of other pollutants from construction sites can cause physical, chemical, and biological harm to local water bodies and aquatic habitats.

As a traditional MS4 permittee, the Village issues building permits. Therefore, the Village has authority over site developers regarding the design, installation, and maintenance of sedimentation and erosion and pollutant control measures on their sites.

Village of Freeport holds authority to regulate site grading and drainage for sites that erect buildings. The Village Drainage Ordinance and Drainage Requirements provide specific drainage requirements that pertain to these construction and existing site redevelopments. The Village intends to have staff trained on Stormwater Pollution Prevention Plan (SWPPP) implementation through an NYSDEC endorsed training program.

This MCM applies to stormwater runoff from construction activities that require an SPDES permit for stormwater discharge from construction activities:

- Construction activities permitted, approved, funded, or owned/operated by Village of Freeport consistent with New York State General Municipal Law § 239-F which requires Village approval of all subdivisions with proposed structures, streets, or buildings.
- Construction activities where the Village is listed as the owner/operator on the Notice of Intent for coverage under an SPDES Permit.

Village of Freeport posts contact information of a Village staff member to receive public comments on the Village's SWMP and compliance with permit requirements.

Village of Freeport will continue to implement activities to develop, implement, and enforce a program to ensure pollutant discharge from construction sites is effectively controlled.

3.5 MCM 5: Post Construction Stormwater Management

This MCM is designed to promote the long-term performance of post-construction SMPs that are installed to remove pollutants from stormwater runoff flowing off the landscape. This MCM focuses on SMPs owned and operated by Village of Freeport.

Village of Freeport's authority to require Post-construction Stormwater Management features during the land development process is limited to oversee erosion control practices at construction sites (MCM 4). The Village possess the authority to regulate land development on private property. Therefore, Village compliance activities for this MCM focus on land developments within the Village and Village-owned and operated SMPs.

Village of Freeport will continue to implement and enforce the activities to ensure proper operation and maintenance of post construction SMPs for new or redeveloped sites where the Village has jurisdiction.

3.6 MCM 6: Pollution Prevention and Good Housekeeping

This MCM is designed to ensure that the Village's operations at its facilities and within its rights-of-way do not contribute pollutants to surface waters of the State.

Implementation of this MCM is applicable to Village of Freeport facilities and operations and does not apply to private property owners within the Village. The Village maintains an inventory of Village owned facilities and Village operations and tracks their potential to discharge pollutants to surface water via stormwater runoff.

The SWPPPs developed for Village of Freeport facilities and operations include procedures that address such issues as hazardous materials storage, street sweeping procedures, control of floatables and other debris, spill cleanup, vehicle maintenance, and vehicle storage. The SWPPPs and other pollutant control guidance focus on

- 1) minimizing exposure of potential pollutants to precipitation; and
- 2) keeping areas and materials that are exposed to precipitation clean and orderly.

Employee training programs are essential to teach employees about stormwater management, pollution prevention, and best management practices (BMP). Well-trained employees can reduce human errors that lead to accidental releases or spills. Employees have the tools and knowledge to immediately begin cleaning up a spill if one should occur. Employee training programs instill personnel with an understanding of the SWMP consistent with their role with the Village. Therefore, Village of Freeport employees receive informal training outlining the requirements of the SWMP. Worker training addresses topics such as spill response, housekeeping, materials management, preventive maintenance, and inspection procedures.

Village of Freeport will continue to implement and enforce its pollution prevention and good housekeeping program for municipal facilities and municipal operations to minimize pollutant discharges.

Appendix A

SWMP Supporting Documents

Village of Freeport maintains the following documents as part of its SWMP Plan. These documents are incorporated into the SWMP Plan by reference. This list may expand to support water quality and MS4 Permit goals. Village of Freeport will review and update each document on a regular basis.

- MCM 1: Public Education and Outreach Program Plan
- MCM 2: Public Involvement/Participation Plan
- MCM 3: Illicit Discharge Detection and Elimination Plan
- MCM 4: Construction Oversight Program
- MCM 5: Post-Construction Stormwater Management Plan
- MCM 6: Pollution Prevention and Good Housekeeping

Appendix B

MCM 1: Public Education and Outreach Program

Continue from previous Permit

Village of Freeport will continue to implement its education and outreach program to increase public awareness of pollutant generating activities and behaviors. The Village of Freeport will inform the public about the impacts of stormwater on water quality, the general sources of stormwater pollutants, and the steps the general public can take to reduce pollutants in stormwater runoff.

The Village will prepare and update a Public Education and Outreach Program Plan to comply with the milestones and standards defined by NYSDEC.

- Make information related to the prevention of illicit discharges available to municipal employees, businesses, and the public and document the completion of this requirement in the SWMP Plan.

Appendix C

MCM 2: Public Involvement/Participation Plan

Continue from previous Permit

Village of Freeport will continue to provide opportunities to involve the public in the development, review, and implementation of the SWMP. The Village of Freeport will give the public the opportunity to include their opinions in the implementation of this SPDES general permit.

The Village will prepare a Public Involvement/Participation Plan and regularly update the Plan to comply with the following milestones and standards defined by NYSDEC.

- Annually provide an opportunity for public involvement/participation in the development and implementation of the SWMP. The opportunities for public involvement/participation are as follows:
 - Citizen advisory group on stormwater management;
 - Citizen volunteers to educate other individuals about the SWMP;
 - Coordination with other pre-existing public involvement/participation opportunities;
 - Reporting concerns about activities or behaviors observed; or
 - Stewardship activities.

- Annually inform the public of the opportunity for their involvement/participation in the development and implementation of the SWMP and how they can become involved. The methods for distribution are as follows:
 - Public notice;
 - Printed materials (e.g., mail inserts, brochures and newsletters);
 - Electronic materials (e.g., websites, email listservs);
 - Mass media (e.g., newspapers, public service announcements on radio or cable);
 - Displays in public areas (e.g., town halls, library, parks); or
 - Social Media (e.g., Facebook, Twitter, blogs).

- Annually provide an opportunity for the public to review and comment on the publicly available SWMP Plan. The public must have the ability to ask questions and submit comments on the SWMP Plan.

- Annually provide an opportunity for the public to review and comment on the draft Annual Report by:
 - Posting of the draft Annual Report on a public website. The website must provide information on the timeframes and procedures to submit comments and/or request a meeting.

- Annually include a summary of comments received on the SWMP Plan and draft Annual Report in the SWMP Plan. Within thirty days of when public input is received, the Village shall update the SWMP Plan, where appropriate, based on the public input received.

- Identify a local point of contact to receive and respond to public concerns regarding stormwater management and compliance with permit requirements. The name or title of this individual, with contact information, must be published on public outreach and public participation materials and documented in the SWMP Plan.

Appendix D

MCM 3: Illicit Discharge Detection and Elimination Plan

Continue from previous Permit

Village of Freeport will continue to implement and enforce a program which systematically detects, tracks down, and eliminates illicit discharges to the MS4. Village of Freeport will manage the MS4 so it does not convey pollutants associated with flows other than those directly attributable to stormwater runoff. The Village will continue to perform the following activities to pursue this goal:

- Maintain the Illicit Discharge Hotline and email address on the main Stormwater Management Program page of the Village website.
- Evaluate each report to the Hotline and direct the response to public concerns regarding stormwater management and compliance with permit requirements.
- Maintain a log of each report and follow up activities through to closure, including completion of any remedial actions.
- Continue the current program of Outfall Reconnaissance Inventory on a rotating five-year cycle consistent with the EPA publication entitled “Illicit Discharge Detection and Elimination: A Guidance Manual for Program Development and Technical Assessment.”

The Village will update its Illicit Discharge Detection and Elimination Plan to comply with the milestones and standards defined by NYSDEC. When milestones are complete, the Village will revise this Appendix within the SWMP Plan and post for public review.

- I. Establish and document in the SWMP Plan an email or phone number (with message recording capability) for the public to report illicit discharges. Within thirty days of an illicit discharge, the Village shall document each report of an illicit discharge in the SWMP Plan with the following information:
 - o Date of the report;
 - o Location of the illicit discharge;
 - o Nature of the illicit discharge;
 - o Follow up actions taken or needed (including response times); and
 - o Inspection outcomes and any enforcement taken.

Inventory of Monitoring Locations

Village of Freeport maintains and annually reviews a list of outfall locations. The Village maintains the following information for each location:

- Inventory information for MS4 outfalls
 - ID;
 - Receiving waterbody name and class;
 - Receiving waterbody WI/PWL Segment ID;
 - Land use in drainage area;
 - Type of conveyance (open drainage or closed pipe);
 - Material;
 - Shape;
 - Dimensions;

- Inventory information for interconnections
 - ID;
 - Prioritization (high or low);
 - Type of monitoring location;
 - Name of MS4 Operator receiving discharge or private storm system;
 - Name of MS4 Operator's municipal facility, if located at a municipal facility; and
 - Receiving waterbody name and class.

- Inventory information for municipal facility intraconnections
 - ID;
 - Name of MS4 Operator's municipal facility; and
 - Receiving waterbody name and class.

Appendix E

MCM 4: Construction Site Stormwater Runoff Control Plan

Continue from previous Permit

Village of Freeport will continue to implement and enforce a program to ensure construction sites are effectively controlled. Village of Freeport will prevent pollutants from construction related activities, as well as promote the proper planning and installation of post-construction SMPs. The Village will continue to perform the following activities to pursue this goal:

- Require construction site operators working on Village jobs to complete and maintain erosion and sediment control training.
- Enforce the Village of Freeport Department of Public Works Drainage Requirements that pertain to new construction and existing site redevelopment.
- Perform inspections of stormwater pollution prevention practices in use on all construction sites owned/operated by the Village.

The Village's construction site stormwater runoff control program addresses stormwater runoff to the MS4 from sites with construction activities permitted, approved, funded, or owned/operated by Village that result in a total land disturbance of greater than or equal to one acre; or disturb less than one acre if part of a larger common plan of development or sale. For construction activities where the Village is listed as the owner/operator on the Notice of Intent (NOI) for coverage under the CGP, the Village must ensure compliance with the CGP.

The Village will update its activities associated with Construction Oversight to comply with the milestones and standards defined by NYSDEC. When milestones are complete, the Village will revise this Appendix within the SWMP Plan and post for public review.

- Establish an email or phone number (with message recording capability) for the public to report complaints related to construction stormwater activity. the Village shall document each report of a construction site complaint in the SWMP Plan with the following information:
 - Date of the report;
 - Location of the construction site;
 - Nature of complaint;
 - Follow up actions taken or needed; and
 - Inspection outcomes and any enforcement taken.

- Develop and maintain an inventory of all applicable construction sites in the SWMP Plan and update annually if projects are approved or completed.

Additional requirements for construction oversight for construction activities where the Village is not listed as the owner/operator on the NOI for coverage under the CGP:

- Ensure individual(s), responsible for reviewing SWPPPs for acceptance, receive four hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District. This training must be completed within three years of the EDC and every three years thereafter. Document and update annually the names, titles, and contact information for the individuals who have received the trainings.
- Ensure SWPPP reviewers receive this training prior to conducting SWPPP reviews for acceptance.
- Ensure individuals responsible for reviewing SWPPPs review all SWPPPs for applicable construction activities, and for conformance with the requirements of the CGP.
- Prior to commencement of construction activities, the Village must ensure a pre-construction meeting is conducted.
- Ensure individual(s), responsible for construction site inspections, receive four hours of training in proper erosion and sediment control principles from a Soil & Water Conservation District. This training must be complete, within three years of the EDC and every three years thereafter. Document and update annually the names, titles, and contact information for the individuals who have received the trainings.
- Annually inspect all sites with construction activity identified in the inventory during active construction after the pre-construction meeting, or sooner if deficiencies are noted that require attention. Follow up to construction site inspections must confirm corrective actions are completed within timeframes established by the CGP and the Village's ERP.
- Document all inspections using the NYSDEC Construction Site Inspection Report Form.
- Ensure a final construction site inspection is conducted and documentation of the final construction site inspection is documented using the NYSDEC Construction Site Inspection Report Form or accept the construction site owner/operator's qualified inspector final inspection certification required by the CGP. The Notice of Termination (NOT) shall be signed by the Village as required by the CGP for projects determined to be complete.

Inventory of Village Construction Activities

Village of Freeport maintains and annually reviews a list of construction sites, greater than one acre, that have the potential to discharge stormwater to the MS4 with construction activities permitted, approved, funded, or owned/operated by the Village. The Village maintains the following information for each location:

- Location of the construction site;
- Owner/operator contact information, if other than the Village;
- Receiving waterbody name and class;
- Receiving waterbody WI/PWL Segment;
- Construction project SPDES identification number;
- SWPPP approval date;
- Inspection history, including dates and ratings (satisfactory, marginal, or unsatisfactory, when available); and
- Current status of the construction site/project.

Appendix F

MCM 5: Post-Construction Stormwater Management Plan

Continue from previous Permit

Village of Freeport will implement and enforce a program to ensure proper operation and maintenance of post- construction SMPs for new or redeveloped sites. Village of Freeport will promote the long-term performance of post-construction SMPs in removing pollutants from stormwater runoff.

Village of Freeport shall address stormwater runoff to the MS4 from publicly owned/operated post- construction SMPs. The Village will continue to perform the following activities to pursue this goal:

- Maintain an up-to-date inventory of Village-owned or operated SMPs installed after March 10, 2003.
- Implement a program of periodic inspections of Village-owned or operated SMPs to monitor condition.
- Perform maintenance of Village-owned or operated SMPs as determined by periodic inspections.
- Review post-construction SMP SWPPPs consistent with the MS4 Permit standards for qualifications of SWPPP reviewer and the NY Stormwater Management Design Manual.

The Village will update its activities associated with its Post-Construction Stormwater Management Plan to comply with the milestones and standards defined by NYSDEC. When milestones are complete, the Village will revise this Appendix within the SWMP Plan and post for public review.

Inventory of Village Post-Construction SMPs

Village of Freeport maintains a list of Village owned/operated post-construction SMPs that have been installed as part of any CGP covered construction site or individual SPDES permit since March 10, 2003, and constructed as part of the construction site stormwater runoff control program. The Village maintains the following information for each location:

- Type;
- Receiving waterbody name and class;
- Date of installation or discovery;
- Ownership;
- Responsible party for maintenance;
- Reason for installation;
- Inspection results; and
- Any corrective actions identified and completed.

Appendix G

MCM 6: Pollution Prevention and Good Housekeeping Plan

Continue from previous Permit

Village of Freeport will implement a pollution prevention and good housekeeping program for Village facilities and Village operations to minimize pollutant discharges. Village of Freeport will ensure the Village's own activities do not contribute pollutants to surface waters of the State. The Village will continue to perform the following activities to pursue this goal:

- Train Village staff on stormwater management, pollution prevention, and SMPs.
- Perform annual inspections of Village facilities.

The Village will update its activities associated with its Pollution Prevention and Good Housekeeping Plan to comply with the milestones and standards defined by NYSDEC. When milestones are complete, the Village will revise this Appendix within the SWMP Plan and post for public review.

- Develop and implement procedures for sweeping and/or cleaning municipal streets, parking lots, and rights-of-way owned/operated by Village of Freeport. Annually, from April 1 through October 31, roads in business and commercial areas must be swept.

Inventory of Village Facilities

Village of Freeport maintains and annually reviews a list of all Village facilities. The Village maintains the following information for each location:

- Name of municipal facility;
- Street address;
- Type of municipal facility;
- Prioritization (high or low);
- Receiving waterbody name and class;
- Receiving waterbody WI/PWL Segment ID;
- Contact information;
- Responsible department;
- Location of SWPPP (if high priority; when completed);
- Type of activities present on site;
- Size of facility (acres);
- Date of last assessment;
- BMPs identified; and
- Projected date of next comprehensive site assessment depending on the municipal facility prioritization.