

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2025-1

2025-1

A meeting of the Board of Trustees of the Incorporated Village of Freeport was held on Monday, January 2, 2025 at 5:00 P.M. in the Municipal Building, 46 North Ocean Avenue, Freeport, New York, with the following present:

- | | |
|-----------------------|------------------|
| Robert T. Kennedy | Mayor |
| Ronald Ellerbe | Deputy Mayor |
| Jorge A. Martinez | Trustee |
| Christopher L. Squeri | Trustee |
| Evette B. Sanchez | Trustee |
| Howard E. Colton | Village Attorney |
| Pamela Walsh Boening | Village Clerk |

At 5:07 P.M., Mayor Kennedy convened in the main conference room and Trustee Martinez led in the Pledge of Allegiance.

No residents were present.

At 5:08 P.M., it was moved by Trustee, seconded by Trustee and unanimously carried to adjourn this portion of the Legislative Meeting and return to the Mayor’s Conference Room to continue in Executive Session to consult with Counsel.

The Clerk polled the Board as follows:

- | | |
|----------------------|-------------|
| Deputy Mayor Ellerbe | Not Present |
| Trustee Martinez | In Favor |
| Trustee Squeri | In Favor |
| Trustee Sanchez | In Favor |
| Mayor Kennedy | In Favor |

At 5:29 P.M., motion was made by Trustee Martinez seconded by Trustee Sanchez and carried to reconvene in Legislative Session.

The Clerk polled the Board as follows:

- | | |
|----------------------|-------------|
| Deputy Mayor Ellerbe | Not Present |
| Trustee Martinez | In Favor |
| Trustee Squeri | In Favor |
| Trustee Sanchez | In Favor |
| Mayor Kennedy | In Favor |

Approximately two (2) residents were present.

Trustee Martinez led in the Pledge of Allegiance.

It was moved by Trustee Squeri, seconded by Trustee Martinez, and carried to approve the Board of Trustees Minutes of December 16, 2024.

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2025-2

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The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	Not Present
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Trustee Squeri that the following resolution be adopted:

WHEREAS, the Village of Freeport’s Auditor is requesting board approval to enter into a service agreement between the Village of Freeport and Danziger & Markhoff, LLP, 1133 Westchester Avenue, Suite N208, White Plains, NY 10601, for Government Accounting Standards Board (GASB) Statement No. 75 actuarial services for the period March 1, 2025 through February 28, 2027; and

WHEREAS, the Village is subject to GASB Statement No.75; this GASB update requires the use of new terminology and disclosures on financial statements; and

WHEREAS, the services to be performed are professional services of a specialized nature and are therefore exempt from the competitive bidding requirements of General Municipal Law; and

WHEREAS, the total service agreement cost of GASB 75 actuarial valuation services relating to the Village fiscal year ending February 28, 2025 audited financial statements for a not-to-exceed \$5,200.00, an increase of \$450.00 from the previous year; and

WHEREAS, the Village will require an update for its fiscal year ending February 28, 2026, at a cost of \$2,600.00 that will be payable in fiscal year 2027 using the same budget allocation below; this cost is an increase of \$700.00 from the previous year; and

WHEREAS, funding is available in the following fiscal year 2026 budget accounts:

A132004 545700 – Auditor - Non employee salaries (75%)	\$3,900.00
E7820000 578100 – Electric - Management services (20%)	1,040.00
WE90104 554500 – Water - Non employee salaries (5%)	260.00

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Village Auditor, the Board approves and the Mayor be and hereby is authorized to execute any and all documents necessary to effectuate the agreement letter with Danziger & Markhoff, LLP, 1133 Westchester Avenue, Suite N208, White Plains, NY 10601, for Government Accounting Standards Board (GASB) Statement No. 75 actuarial services for the period March 1, 2025 through February 28, 2027, for a cost not-to-exceed \$5,200; for services related to the fiscal year ending February 28, 2025; and \$2,600; for services related to the fiscal year ending February 28,

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2026.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	Not Present
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Trustee Sanchez that the following resolution be adopted:

WHEREAS, on November 4, 2024, the Board authorized the Village Clerk to advertise a Request for Proposals for the “Continuous Emissions Monitoring System”, RFP #24-12-ELEC-720; and

WHEREAS, on the due date of December 6, 2024, the Electric Department received no responses to its request for proposals for continuous emissions monitoring system; and

WHEREAS, the Superintendent of Electric Utilities is requesting the Board to authorize the Village Clerk to advertise a “2nd Request for Proposals for the Continuous Emissions Monitoring System”, RFP #25-01-ELEC-729, for the Village’s LM6000 gas turbine located at Power Plant 2; and

WHEREAS, the following items are covered in the Request for Proposals:

- Continuous Monitoring System
 - a. Quarterly Reporting Service
 - b. Optional Quarterly Maintenance Visits
 - c. Quarterly/Annual Audit
 - d. Emergency Repairs

WHEREAS, the procurement of these services is best accomplished through the use of a formal Request for Proposals; and

WHEREAS, the term of the contract shall be for three (3) years with an option to extend the contract for a fourth year upon the mutual agreement of the Parties; and

WHEREAS, the cost of these services will be charged to account E7143156 510000 (Regulatory Agency Expense) and there are sufficient funds available to cover this cost; and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Electric Utilities, the Village Clerk hereby is authorized to advertise a “2nd Request for Proposals for the Continuous Emissions Monitoring System”, RFP #25-01-ELEC-729, in the Freeport Herald and other relevant publications of general circulation on January 2,

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2025, with specifications available from January 6, 2025 to January 24, 2025, with a return date of January 24, 2025.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	Not Present
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

Motion was made by Trustee Martinez, seconded by Trustee Squeri and carried to approve the recommendation of the Freeport Fire Council and that membership be granted to Rafael Hinojosa, Hose Co. #4.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	Not Present
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

Motion was made by Trustee Squeri, seconded by Trustee Sanchez and carried to approve the recommendation of the Freeport Fire Council and that membership be granted to Rosalyn Johnson, Emergency Co. #9.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	Not Present
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Trustee Sanchez that the following resolution be adopted:

WHEREAS, the Freeport Police Department is requesting Board approval for the purchase of “CODY Pathfinder RMS”, a new records management system; and

WHEREAS, this software will replace the Department’s current records management system, “CentralSquare Impact”, which is outdated and no longer supported; and

WHEREAS, CODY recently won a Request for Proposal in Bucks County PA, and it is recommended that the Village of Freeport, in accordance with section 4 of the Village’s procurement policy, “piggyback” off of the Bucks County contract; and

WHEREAS, CODY, 1005 E. High St., Pottstown, PA 19464, will be for a three (3) year

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term from March 1, 2025 to February 29, 2028; for the total cost estimated to be \$451,869.00 (contingent upon the pro-rated first year payment); and

WHEREAS, the breakdown of the estimate is as follows:

- the cost for software licensing, activation, deployment, and training is \$203,257.00
- the first installment will be pro-rated from the software’s initialization date (estimated July 2025), an estimated cost of \$56,138.00
- an annual fee of \$96,237.00 (for years 2 and 3)

WHEREAS, funded from Account A312004-542800: Service Contracts; and

NOW THEREFORE BE IT RESOLVED, that upon the recommendation of the Deputy Chief of Police, the Board approves and the Mayor be and hereby is authorized to sign any documentation necessary to effectuate for the purchase of “CODY Pathfinder RMS”, from CODY, 1005 E. High St., Pottstown, PA 19464, for a three (3) year term from March 1, 2025 to February 29, 2028; for the total cost estimate of \$451,869.00.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	Not Present
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Trustee Squeri that the following resolution be adopted:

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that in accordance with §5-508.3 of the Village Law, a budget showing the revenues and expenditures for the Fiscal Year 2025/2026 has been prepared by the Mayor of the Incorporated Village of Freeport, and has been filed with the Village Clerk of the Incorporated Village of Freeport. A copy of the tentative budget will be available at the Office of the Village Clerk where any interested person may inspect it during office hours.

The Board of Trustees of the Incorporated Village of Freeport, New York, will conduct a public hearing on the 13th day of January, 2025 at the Municipal Building, 46 North Ocean Avenue, Freeport, New York, at 5:30 P.M., of the evening of that date, to consider the proposed budget of the Fiscal Year commencing March 1, 2025 and ending February 28, 2026.

At this hearing all persons interested will be given an opportunity to be heard.

Following is a schedule of salaries paid to the Mayor, members of the Board of Trustees, and Village Justice:

January 2, 2025

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Mayor	\$ 188,492.28
Trustee	\$ 35,572.19
Village Justice	\$ 91,349.71

FURTHER RESOLVED, that the foregoing notice of public hearing shall be entered in the minutes of the Board of Trustees of the Incorporated Village of Freeport, and published in the Freeport Herald and a printed copy thereof posted conspicuously in at least three (3) public places in the Incorporated Village of Freeport, Nassau County, New York.

STATE OF NEW YORK, COUNTY OF NASSAU, VILLAGE OF FREEPORT, ss: I, PAMELA WALSH BOENING, Village Clerk of the Village of Freeport, Nassau County, New York, do hereby certify that the foregoing is a true and correct copy of said notice duly authorized by the Board of Trustees of the said Village at a meeting of the said Board of Trustees, calling for a public hearing to be duly held in the Conference Room of the Municipal Building of the Village of Freeport, New York, on the 13th day of January 2025 at 5:30 P.M., in the evening, and of the whole thereof, as entered upon the minutes of the proceedings of the said Board kept by me as Village Clerk.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of said Village this 2nd day of January, 2025.

Pamela Walsh Boening, Village Clerk

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	Not Present
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Trustee Martinez that the following resolution be adopted;

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that in accordance with provisions of the Village Law §4-412(3), a Public Hearing will be held by the Board of Trustees of the Incorporated Village of Freeport, New York, on the 13th day of January, 2025, at the Municipal Building, 46 North Ocean Avenue, Freeport, New York, at 5:30 P.M, in the evening of that date, to consider the proposed contract between the Incorporated Village of Freeport and the Freeport Volunteer Fire Department for the furnishing of fire protection within the Incorporated Village of Freeport for the Fiscal Year 2025-2026, for a fee of \$151,000.00.

At this hearing all persons interested will be given an opportunity to be heard.

January 2, 2025

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FURTHER RESOLVED, that the foregoing notice of public hearing shall be entered in the minutes of the Board of Trustees of the Incorporated Village of Freeport, and published in the Freeport Herald and a printed copy thereof posted conspicuously in at least three (3) public places in the Incorporated Village of Freeport, Nassau County, New York.

STATE OF NEW YORK, COUNTY OF NASSAU, VILLAGE OF FREEPORT, ss: I, PAMELA WALSH BOENING, Village Clerk of the Village of Freeport, Nassau County, New York, do hereby certify that the foregoing is a true and correct copy of said notice duly authorized by the Board of Trustees of the said Village at a meeting of the said Board of Trustees, calling for a public hearing to be duly held in the Conference Room of the Municipal Building of the Village of Freeport, New York, on the 13th day of January 2025, at 5:30 P.M., in the evening, and of the whole thereof, as entered upon the minutes of the proceedings of the said Board kept by me as Village Clerk.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of said Village this 2nd day of January 2, 2025.

Pamela Walsh Boening, Village Clerk

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	Not Present
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Trustee Squeri that the following resolution be adopted:

WHEREAS, pursuant to §15-104(1)(b) and 15-104 (3) (b) of the Election Law, the last day for the Village to adopt a resolution identifying the polling places in each district and the hours the polls will be opened (7:00 A.M. to 9:00 P.M) is January 17, 2025, 60 days prior to the election; and

NOW THEREFORE BE IT RESOLVED, that the voting for the forthcoming Village Election to be held on Tuesday March 18, 2025, shall be conducted during the hours of 7:00 A.M. and 9:00 P.M.; and

BE IT FURTHER RESOLVED, that the voting shall be at the following polling places within the Incorporated Village of Freeport (as currently provided by the Nassau County Board of Elections, but subject to change):

DISTRICT #
NUMERO DE DISTRITO

POLLING PLACES
LUGARES PARA VOTAR

January 2, 2025

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**ASSEMBLY DISTRICT 18 and ASSEMBLY DISTRICT 21
18 DISTRITO DE LA ASAMBLEA y 21 DISTRITO DE LA ASAMBLEA**

<u>District /Distrito</u>	<u>Location/Localización</u>	<u>Address/Dirección</u>
18-057	Freeport Recreation Center	130 E. Merrick Road
18-065	Freeport Recreation Center	
18-058	Sr. Housing	100 N. Main Street
18-059	Atkinson School	58 W. Seaman Avenue
18-060	Atkinson School	
18-061	Atkinson School	
18-063	Atkinson School	
21-123	Atkinson School	
18-064	Exempt Firehouse	9 N. Long Beach Avenue
18-067	Columbus Avenue School	150 N. Columbus Avenue
18-069	Columbus Avenue School	
18-068	Hose Co. #2	15 Broadway
18-071	Hose Co. #1	22 Southside Avenue
18-077		
21-020	Hose Co. #1	
21-110		
21-003	Archer Elementary School	255 Archer Street
18-075	Hose Co. #5	47 Leonard Avenue
21-004	Bayview Avenue Hose Co. #3	375 S. Bayview Avenue
21-005	Bayview Avenue Hose Co. #3	
21-016	Bayview Avenue Hose Co. #3	
21-017	Bayview Avenue Hose Co. #3	
18-072	Giblyn Elementary School	450 S. Ocean Avenue
21-001	Giblyn Elementary School	
21-002	Giblyn Elementary School	
21-018	Giblyn Elementary School	
21-021	Freeport Memorial Library	144 W. Merrick Road
21-022	Freeport Memorial Library	
21-023	Bayview Avenue School	325 W. Merrick Road
21-025	Bayview Avenue School	

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe

Not Present

January 2, 2025

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Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Trustee Squeri that the following resolution be adopted:

WHEREAS, the Village Court Clerk is requesting Board approval to renew the professional services agreement with Fundamental Business Services (FBS), Inc., 14 Front St. Suite 107, Hempstead, New York, 11550, for a term from March 1, 2025 through February 28, 2028; and

WHEREAS, FBS provides parking ticket management services for all parking violations issued and returnable to the Village Court; they also provide the Freeport Police Department with handheld issuance devices, which play an integral role in issuance and seamless electronic parking violation record transmissions to the court; and

WHEREAS, the services to be performed are professional services of a specialized nature and are therefore exempt from the competitive bidding requirements of General Municipal Law; and

WHEREAS, FBS shall be compensated on a contingent basis and shall be entitled to a twenty-nine percent fee (29%) of commissionable fines and penalties, \$2.25 per plate for all scofflaw processing and nine hundred dollars (\$900.00) for handheld equipment rental monthly (same terms as the prior contract); and

WHEREAS, funding will be available through Budget line A111004-545750 Non-Employee Salaries-FBS; and

NOW, THEREFORE BE IT RESOLVED, that based upon the recommendation of the Village Court Clerk, the Board approves and the Mayor be and hereby is authorized to execute any documentation necessary to renew the professional services agreement with Fundamental Business Services, Inc., 14 Front Street, Hempstead, New York, 11550, for parking enforcement efforts, as outlined above with a start date of March 1, 2025 through February 28, 2028.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	Not Present
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

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It was moved by Trustee Sanchez, seconded by Trustee Squeri that the following resolution be adopted;

WHEREAS, the Freeport Village Court utilizes the services of two Court interpreters, to wit: Viviane Higgins and Mildred Menendez; and,

WHEREAS, the current personal services contracts for said individuals are due to expire on February 28, 2025 and it is respectfully requested that the renewal of the Court Interpreters contract be granted for two (2) years beginning March 1, 2025 through February 28, 2027; and

WHEREAS, the fee per session is \$150.00 and budget line A111004 545700 has been allocated for this expenditure with no change to the current rate and an expected expenditure of \$12,000.00 to \$14,000.00 per interpreter and there are sufficient funds available in budget line; and

NOW THEREFORE BE IT RESOLVED, that the Mayor be and is hereby authorized to sign any and all documents which are necessary and proper to effectuate a personal services agreement between the Village of Freeport and Viviane Higgins, 16 Crabapple Lane, Commack, New York 11725, for a two-year term effective March 1, 2025 and ending February 28, 2027, to interpret in the Freeport Village Court for a not to exceed cost of \$150.00 per session.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	Not Present
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Trustee Squeri that the following resolution be adopted:

WHEREAS, the Freeport Village Court utilizes the services of two Court interpreters, to wit: Viviane Higgins and Mildred Menendez; and,

WHEREAS, the current personal services contracts for said individuals are due to expire on February 28, 2025 and it is respectfully requested that the renewal of the Court Interpreters contract be granted for two (2) years beginning March 1, 2025 through February 28, 2027; and

WHEREAS, the fee per session is \$150.00 and budget line A111004 545700 has been allocated for this expenditure with no change to the current rate and an expected expenditure of \$12,000.00 to \$14,000.00 per interpreter and there are sufficient funds available in budget line; and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Village Court Clerk, the Board approves and the Mayor be and is hereby authorized to sign any

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and all documents which are necessary to effectuate a personal services agreement between the Village of Freeport and Mildred Menendez, 250 West Merrick Road, Apt. 1G, Freeport, New York 11520, for a two-year term effective March 1, 2025 and ending February 28, 2027, to interpret in the Freeport Village Court for a not to exceed cost of \$150.00 per session.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	Not Present
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Martinez, seconded by Trustee Squeri that the following resolution be adopted:

WHEREAS, on February 6, 2023, the Board awarded the 2023 Furnishing of Liquid Sodium Hypochlorite to PVS Minibulk, Inc., 10900 Harper Avenue, Detroit, MI 48213, in the amount of \$126,280.00 for a contract term beginning March 1, 2023 and ending February 29, 2024, with an option for two (2) one-year extensions if mutually accepted; and

WHEREAS, on December 4, 2023, the Board approved the first one-year contract extension for the “2023 Furnishing of Liquid Sodium Hypochlorite” with PVS Minibulk, Inc., 10900 Harper Avenue, Detroit, MI 48213, for a term from March 1, 2024 to February 28, 2025, with no increases in unit prices; and

WHEREAS, to date, the Village has spent \$53,169.23 under this contract; and

WHEREAS, the Superintendent of Public Works is requesting Board approval for the second and final one-year extension of the 2023 Furnishing of Liquid Sodium Hypochlorite with PVS Minibulk, Inc., 10900 Harper Avenue, Detroit, MI 48213, in the amount of \$126,280.00 for a contract term beginning March 1, 2025 and ending February 28, 2026, with no increase in the contract prices; and

WHEREAS, the Superintendent has requested an extension of the Contract with the Contractor and the Contractor has agreed on this extension; and

WHEREAS, funding for this purchase will come out of the Water Department operating budget for the purchase of chemicals (WE96004 541210); and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Public Works, the Board approves and the Mayor be and hereby is authorized to sign any paperwork necessary to approve the second and final contract extension for the “2023 Furnishing of Liquid Sodium Hypochlorite” with PVS Minibulk, Inc., 10900 Harper Avenue, Detroit, MI 48213, in the amount of \$126,280.00, with no increases in contract prices, for a term from March 1, 2025 to February 28, 2026.

January 2, 2025

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2025-12

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The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	Not Present
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

At 5:38 P.M., Deputy Mayor Ellerbe entered Legislative Session.

It was moved by Trustee, seconded by Trustee, and unanimously carried that the meeting be closed.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

The meeting was closed at 5:40 P.M.

Pamela Walsh Boening
Village Clerk

January 2, 2025