

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2025-1

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A meeting of the Board of Trustees of the Incorporated Village of Freeport was held on Monday, August 11, 2025 at 5:00 P.M. in the Municipal Building, 46 North Ocean Avenue, Freeport, New York, with the following present:

Robert T. Kennedy	Mayor
Jorge A. Martinez	Deputy Mayor
Christopher L. Squeri	Trustee
Evette B. Sanchez	Trustee
Jacques V. Butler	Trustee
Howard E. Colton	Village Attorney
Pamela Walsh Boening	Village Clerk

At 5:02 P.M., Mayor Kennedy convened in the main conference room and Deputy Mayor Martinez led in the Pledge of Allegiance.

Five (5) residents were present.

At 5:03 P.M., it was moved by Trustee Squeri, seconded by Trustee Sanchez and unanimously carried to adjourn this portion of the Legislative Meeting and return to the Mayor's Conference Room to continue in Executive Session to consult with Counsel.

The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	In Favor
Mayor Kennedy	In Favor

At 5:34 P.M., motion was made by Trustee Squeri, seconded by Trustee Sanchez and unanimously carried to reconvene in Legislative Session.

The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	In Favor
Mayor Kennedy	In Favor

Approximately fifteen (15) residents were present.

Deputy Mayor Martinez led in the Pledge of Allegiance.

It was moved by Trustee Squeri seconded by Deputy Mayor Martinez, and carried to approve the Board of Trustees Minutes of July 28, 2025.

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The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Abstain
Trustee Butler	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Butler seconded by Trustee Sanchez, and unanimously carried to approve the Board of Trustees Special Meeting Minutes of August 5, 2025.

The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	In Favor
Mayor Kennedy	In Favor

Motion was made by Trustee Squeri, seconded by Trustee Butler and unanimously carried to approve the block party permit application submitted by Troy Matthews to hold a block party on Saturday, August 30, 2025 (rain date: September 6) from 1:00 P.M. to 7:00 P.M. on Forest Avenue between N. Main Street and Ellison Avenue; with a reminder to those in attendance that the Village has an “Open Container” law among its ordinances which stipulates that no alcoholic beverages may be served or carried on the streets and the Police, Fire and Highway Departments be so notified.

The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	In Favor
Mayor Kennedy	In Favor

Motion was made by Deputy Mayor Martinez, seconded by Trustee Squeri and unanimously carried to approve the block party permit application submitted by Ashley Taliana to hold a block party on Saturday, September 6, 2025 (rain date: September 7) from 4:00 P.M. to 10:00 P.M. on Hayes Street between Atlantic Avenue and Ray Street: with a reminder to those in attendance that the Village has an “Open Container” law among its ordinances which stipulates that no alcoholic beverages may be served or carried on the streets and the Police, Fire and Highway Departments be so notified.

The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor

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Trustee Butler
Mayor Kennedy

In Favor
In Favor

It was moved by Trustee Squeri, seconded by Trustee Sanchez that the following resolution be adopted:

WHEREAS, the Village Assessor periodically reviews the exemption status of properties in the Village of Freeport to ensure continuing eligibility under the criteria of particular exemptions; and

WHEREAS, the below list consists of changes to assessed tax value after the adoption of the 2025/2026 Final Assessment Roll; and

S / B / L	Address	Exemption Code	Exemption Amount	Reason
54 / B / 62	237 Maxson Ave	41131 Veteran Wartime Combat 41141 Veteran Wartime Disable 41400 Clergy	41131 - 732 41141 - 1,464 41400 - 1,500	Property Sold 7/23/2025
62 / 103 / 245	725 Miller Ave Unit 217	41121 - Veteran Wartime / Non-Combat	41121 - 365	Property Sold 3 / 3 / 2025

WHEREAS, the Assessor reviewed the application and made the recommendation that the exemption be removed from the 2025/2026 Final Assessment Roll as listed above; and

WHEREAS, where a partial exemption is entered on an assessment roll for an ineligible parcel, it is an error in essential fact, which may be corrected by the Board in accordance with the provisions of the Real Property Tax Law; and

NOW THEREFORE BE IT RESOLVED, that the Board of Assessment Review comprised of members of the Board of Trustees, be authorized to retroactively approve the changes recommended by the Assessor to be made to the 2025/2026 Final Assessment Roll and that the Treasurer issue a corrected tax bill.

The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	In Favor
Mayor Kennedy	In Favor

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It was moved by Trustee Butler, seconded by Trustee Sanchez that the following resolution be adopted:

WHEREAS, the Village is in the process of preparing and filing a rate case with the New York State Public Service Commission (PSC) and requires the assistance of consultants; and

WHEREAS, BST & Co. CPAs, LLP (BST), 10 British American Blvd, Latham, New York 12110, is a firm with extensive experience with municipalities with electric utilities and has worked on numerous rates cases, and as the current auditors for the Village, BST is familiar with the workings of the electric utility, which results in cost savings for the Village; and

WHEREAS, BST will be developing revenue requirements for the test year, evaluating revenue allocations and rate design options, preparing exhibits, and preparing testimony; and

WHEREAS, the preliminary and submission phase of this project will be billed on an hourly basis; and

WHEREAS, BST's proposed budget for the development and submission of the rate filing to the PSC will be capped at \$29,500.00 (plus out-of-pocket expenses); and

WHEREAS, the post-submission phase (if needed) will also be billed at an hourly rate, for an extra cost estimated at \$10,000.00 (plus out-of-pocket expenses); and

WHEREAS, for both phases of this project will be for a total cap of \$39,500.00 (plus out-of-pocket expenses) for a contract term from June 1, 2025, to February 28, 2027; and

WHEREAS, this expense will be charged to E110000 WO #2508 and there are sufficient funds to cover this expense; and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Electric Utilities, the Board approves and the Mayor be and is hereby authorized to execute any documents necessary to approve the contract with BST & Co. CPAs, LLP (BST), 10 British American Blvd, Latham, New York 12110, for the preliminary and submission phase of this project billed on an hourly basis, for a total cap of \$39,500.00 (plus out-of-pocket expenses) for a contract term from June 1, 2025, to February 28, 2027.

The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	In Favor
Mayor Kennedy	In Favor

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It was moved by Trustee Squeri, seconded by Deputy Mayor Martinez that the following resolution be adopted:

WHEREAS, the Fire Department has been experiencing significant problems with the two (2) motors on the Fire/Rescue Boat; and

WHEREAS, the Village boat mechanic has indicated that he is unable to repair the motors to a point that they would be reliable; and

WHEREAS, the Department has consulted with Village Counsel and they have confirmed that this would qualify as an emergency purchase; and

WHEREAS, the Executive Director of the Fire Department is requesting Board approval for the emergency purchase of two (2) boat motors from Doc Side Marine, 136 Club House Road, Bellmore, NY 11710, in the amount not to exceed \$66,000.00; and

WHEREAS, funding for this emergency purchase will be under an “Unanticipated Expense” line; and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Executive Director of the Fire Department, the Board hereby approves, and the Mayor is hereby authorized to sign any paperwork necessary to effectuate the emergency purchase of two (2) boat motors from Doc Side Marine, 136 Club House Road, Bellmore, NY 11710, in the amount not to exceed \$66,000.00.

The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Martinez, seconded by Trustee Butler that the following resolution be adopted:

WHEREAS, the Freeport Police Benevolent Association (PBA) and the Village of Freeport have discussed Memorandum of Agreement (MOA) 2025; and

WHEREAS, the MOA amends the current agreement and extends the contract through 2/28/2033; and

WHEREAS, the negotiated salary increases (2.75%) per year do not change during the first two years of the agreement (the period remains in the existing contract term); and

WHEREAS, the significant changes are as follows:

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- Base salary increases of 3.5% per year for each year between 3/1/26 and 3/1/32
- \$500 increase to the yearly longevity payment for years 6 – 15 (years 16 and over received this same increase in the 3/1/22 contract)
- Juneteenth is added as a paid holiday
- Payments for missed meals and mileage are removed
- The opt out payment is reduced to 40% of the cost of the premium. This now matches the CSEA pay structure and is a reduction of approximately \$4,000 per opt out currently but is likely to increase as premiums increase

WHEREAS, there are additional modifications to the contract terms which are more operational in nature but are contained in the MOA; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor is hereby retroactively authorized to sign any and all documentation necessary to effectuate the Memorandum of Agreement with the Freeport Police Benevolent Association (PBA) 2025.

The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Trustee Sanchez that the following resolution be adopted:

WHEREAS, the Executive Director of Human Resources is requesting Board approval to enter into a contract with Crossing Guard Services, LLC to provide crossing guard services to the Village of Freeport; and

WHEREAS, the Village has provided these services on a contract basis since March 1, 2018; and

WHEREAS, the contract with Crossing Guard, LLC, 750 Summer Street, Suite 210, Stamford, CT 06901, contains an hourly rate of \$32.80 for the 2025-2026 school year; \$34.40 for the 2026-2027 school year; and \$36.00 for the 2027-2028 school year; and

WHEREAS, the total not to exceed cost for the remainder of the fiscal year is \$170,000; the expected annual cost is \$300,000; (the proposed first year cost represents a decrease of \$20,000 over the previous contract term); and

WHEREAS, the contract will be for a term from September 1, 2025 to August 30, 2027; and

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WHEREAS, this service shall be funded through various account numbers including A312004 545700 (Non-Employee Salaries); and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Executive Director of Human Resources, the Board hereby approves, and the Mayor be is hereby authorized to execute a contract with Crossing Guard Services, LLC, 750 Summer Street, Suite 210, Stamford, CT 06901, for an hourly rate of \$32.80 for the 2025-2026 school year; \$34.40 for the 2026-2027 school year; and \$36.00 for the 2027-2028 school year; for the not to exceed cost \$170,000 for the remainder of the fiscal year; for a term from September 1, 2025 to August 30, 2027.

The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Martinez, seconded by Trustee Butler that the following resolution be adopted:

WHEREAS, the New York State Governor’s Traffic Safety Committee has offered a contract for the Pedestrian Safety and Education Grant between the Village of Freeport and the State of New York; and

WHEREAS, the program consists of funding for overtime patrols to participate in initiatives to reduce the number of pedestrian related crashes, injuries and deaths on New York’s roads; and

WHEREAS, the contract provides \$16,400.00 with no matching funds requirement from the Village for a term from October 1, 2025 to September 30, 2026; and

NOW THEREFORE BE IT RESOLVED, that the Mayor be and is hereby authorized to execute any and all documentation necessary to effectuate a grant agreement between the New York State Governor’s Traffic Safety Committee, 6 Empire State Plaza Room 410B, Albany, NY 12228, and the Incorporated Village of Freeport, in the amount of \$16,400.00, for a term from October 1, 2025 to September 30, 2026.

The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	In Favor
Mayor Kennedy	In Favor

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It was moved by Trustee Butler, seconded by Mayor Kennedy that the following resolution be adopted:

WHEREAS, the Village Attorney is requesting Board approval for the Village to enter into a Contract of Sale with Blueprint Community Development, LLC, a New York Limited Liability Company with an address at c/o Suris & Associates, P.C., 395 North Service Road, Suite 302, Melville, NY 11747; and

WHEREAS, Blueprint Community has agreed to purchase the premises, 220 West Sunrise Highway (excluding the Administration Building and Hose Co. #4), Section 54/ Block 73/ Lot 126 and part of Section 54/ Block 73/ Lot 50, “as is” for the amount of Seven Million, Three Hundred Thousand Dollars (\$7,300,000); and

WHEREAS, if the Board wishes to sell the premises, the property must first be declared surplus, and then the sale can be authorized, provided the sale is for “just and fair,” compensation; and

WHEREAS, the premise is currently improved by an obsolete power plant; and

WHEREAS, as such, the Village may declare the property surplus and sell or otherwise dispose of the property; and

WHEREAS, the Village will be represented in the closing by the Village Attorney’s Office; and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Village Attorney, the Board hereby approves, and the Mayor be and hereby is authorized to conclude negotiations and enter into a contract of sale.

The Clerk polled the Board as follows:

Deputy Mayor Martinez	Opposed
Trustee Squeri	Abstain
Trustee Sanchez	Abstain
Trustee Butler	In Favor
Mayor Kennedy	In Favor

CLERK’S NOTE: MOTION FAILED

It was moved by Deputy Mayor Martinez, seconded by Trustee Sanchez that the following resolution be adopted:

WHEREAS, on June 30, 2025, the Board approved a Master Services Agreement with Bottomline, d/b/a Legal Share Holdings, LLC, (LSH), a Delaware limited liability company with its headquarters at 8125 Sedgwick Way, Memphis, TN 38125, for a thirty-six (36) month contract beginning as of the date the contract is signed, and may be terminated by the Village at

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any time upon 30 days' written notice; and

WHEREAS, the Village Attorney is resubmitted for additional approval due to a corporate name change—from Bill Review IQ LLC—and a renegotiation of the payment terms, extending the original 30-day requirement to 60 days; and

WHEREAS, Bill Review IQ LLC, Bottomline, d/b/a Bottomline, is a company that provides auditing and review of legal bills; and

WHEREAS, this contract would run initially for a thirty-six (36) month contract beginning as of the date the contract is signed, and may be terminated by the Village at any time upon 30 days' written notice; and

WHEREAS, Bill Review IQ LLC, Bottomline, d/b/a Bottomline, will provide services as follows:

- A. For the performance of the Audit Services as specified herein, the Village agrees to pay Bill Review IQ LLC a fee equal to 2.0% of the gross monetary amount of Designated Service Providers' invoices audited by Bill Review IQ LLC (including such Service Provider fees, costs, and disbursements).
- B. Bill Review IQ LLC will not charge the Village Designated Service Providers any invoice submission charges for Village's invoices or other additional fees without Village's or Designated Service Provider's prior written consent.
- C. Bill Review IQ LLC shall invoice the Village for Legal-X System and Audit Services rendered on a monthly basis. Such invoices shall identify the gross monetary amount of Designated Service Provider invoices audited on the Village's behalf in the preceding month. Village shall pay Bill Review IQ LLC's invoices within sixty (60) days of receipt.

WHEREAS, the services to be performed are professional services of a specialized nature and are therefore exempt from the competitive bidding requirements of General Municipal Law; and

WHEREAS, funding for Bill Review IQ LLC, Bottomline, d/b/a Bottomline, will be from account A193104 545500 and there are sufficient funds to cover this expense; and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Village Attorney, the Board hereby approves, and the Mayor be and is hereby authorized to enter into a Master Services Agreement with Bill Review IQ LLC, Bottomline, d/b/a Bottomline, a Delaware limited liability company with its headquarters at 8125 Sedgwick Way, Memphis, TN 38125, for a thirty-six (36) month contract beginning as of the date the contract is signed, and may be terminated by the Village at any time upon 30 days' written notice.

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The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Trustee Butler, and unanimously carried that the meeting be closed.

The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	In Favor
Mayor Kennedy	In Favor

The meeting was closed at 5:48 P.M.

Pamela Walsh Boening
Village Clerk

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