

Application #: _____



Permit #: _____

New Application

Approved

Renewal

Denied

APPLICATION FOR ERECTION OF SIGN

Department of Buildings – Incorporated Village of Freeport

Application is hereby made pursuant to Village of Freeport Ordinances for approval of plans and specifications of the sign structure herein described, to be erected, hung and maintained in accordance with the requirements of the aforesaid ordinance, the Building Code, and any other ordinance or law applicable thereto. Sign permit number will be placed in lower right corner of sign.

Date: _____

ADDRESS OF PREMISES: _____

Wall Sign Ground Sign Canopy Renewal Period: _____

Name of Property Owner: _____

Name of Applicant: _____ Contact #: _____

Width of Building (Frontage): _____ Length of Building (Depth): _____

Height of Building: _____ Setback of Nearest Building: _____

Exact Location of Sign: _____

Street Sign Fronts On: _____

Width of Sign: _____ Height of Sign: _____ Depth of Sign: _____

Projection from Building: _____ Setback of Sign: _____

Is Sign to be Illuminated? Yes No (If yes, give name, address, and phone number of Freeport Licensed Electrician performing the work:

Name of Electrician: _____ Address: _____

Sign Hanger's Name: _____ Address: _____

Sign Hanger's Phone Number: _____ Email: _____

Approval is hereby given to the foregoing application and permission is granted for the hanging of the sign described herein. This permit is revocable in case of any non-compliance with provisions of aforesaid Ordinances. Permit expires three (3) years, provided that such a sign continues to be maintained in compliance with the ordinances of the Incorporated Village of Freeport in force at the time of renewal.

Dated: Freeport, N.Y. _____ 20 _____

Superintendent of Buildings

CHECK FOR PERMIT FEE OF \$150 PER SIGN (PAYABLE TO THE INC. VILLAGE OF FREEPORT MUST ACCOMPANY THIS APPLICATION A COLOR PHOTO OR COLOR RENDERING FOR ALL NEW AND RENEWAL SIGN PERMIT APPLICATIONS DEPICTING THE ACTUAL SIZE AND DESCRIPTION OF THE SIGN

AND

AN UP TO DATE PHOTO(S) OF THE FRONTAGE OF ALL STORES WITHIN 200 FEET OF SUBJECT BUSINESS IN EITHER DIRECTION, MUST BE SUBMITTED WITH THIS APPLICATION.

Please visit our Website at <http://www.freeportny.com/documents/4/Signs-mod1.pdf> for samples of acceptable sign types

**DEPARTMENT OF BUILDINGS
OF THE VILLAGE OF FREEPORT, N.Y.**

PERMIT NO. _____
FILING DATE _____

The fee paid herein shall be non-refundable. Said cost will be for the processing of the sign application whether approved or not.

Applicant Signature

SIGN PERMIT FEES

- 1. RENEWAL EVERY THREE (3) YEARS..... \$150.00
- 2. NEW SIGNS \$150.00

FEE IS NON-REFUNDABLE
(COLOR PHOTOS MUST ACCOMPANY ALL SIGN RENEWALS)